

COLLEGE COUNCIL

Summary

Lecture Hall – 7/8/2014

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|--|---|---|
| <input checked="" type="checkbox"/> Bingham, Daniel | <input checked="" type="checkbox"/> George, Mary Ann | <input checked="" type="checkbox"/> Runge, Denise |
| <input type="checkbox"/> Arp, Christian <i>excused</i> | <i>(represented by Ryan</i> | <input checked="" type="checkbox"/> Stearns-Sims, Elizabeth |
| <input checked="" type="checkbox"/> Block, Jeff | <i>Loomis)</i> | <input checked="" type="checkbox"/> Walborn, Joyce |
| <input checked="" type="checkbox"/> Brown, Michael | <input type="checkbox"/> Hartman, John <i>excused</i> | <input type="checkbox"/> Wiederhold, Mike <i>excused</i> |
| <input checked="" type="checkbox"/> Dellwo, Sarah | <input type="checkbox"/> Henry, Rick <i>excused</i> | <input checked="" type="checkbox"/> Worthy, Kim |
| <input type="checkbox"/> Dubbe, Della <i>excused</i> | <input type="checkbox"/> Lewis, Steve <i>excused</i> | <input checked="" type="checkbox"/> Jennifer Schade, Recorder |
| <input checked="" type="checkbox"/> Fillner, Russ | <input checked="" type="checkbox"/> McAlmond, Barb here | |
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- Change the student representative from Shawn Palmer to Christian Arp.

- **Old Business**

- **Enrollment** – Mike Brown

Mike created an overview sheet about 2-year institutions in Washington. Good information from the state board, separate governance. Transfer graduates are majority of the baccalaureate graduating class of 2011, generally CTC (Community and Technical Colleges) transfers. (51% transfers/40% CTC transfers/49% direct entry had transfer courses).

59% of students completed remedial coursework. 2 Year degrees are very efficient, must have earned 2-year degree to transfer. 79% of CTC transfers completed an associate degree. Graduates who completed associate degrees aligned with specific majors likely to complete bachelor's degree in a related field. Number of credits earned for degree completion comparable and senior year GPAs across all major degree fields across all majors for CTC transfer and direct entry bachelor's degree graduates. WA hit peak in 2010 – 2011, declining 4 – 5% each year because of recession (some had benefits reduced or ended), tuition increases, and financial aid changes. Robust Dual Credit system and very strong Applied Baccalaureate program. State Board for Community and Technical colleges can approve Applied Bachelor's degree programs.

Currently, 30 applied bachelor's degrees at 13 colleges with 8 more degrees at 7 more colleges currently in development for next year. 20 of the 34 two-year colleges will offer BAS degrees next year. Direct Transfer Agreement (DTA) Associate degree designed to transfer to most Bachelors of Arts degrees to WA 4-year institutions. Direct transfer agreement tied with AA degrees and specialized track for AS-Transfer degrees (AS-T). Degrees structured under AS-T provide credit for all courses completed within the AST up to and beyond 90 credits. Students have opportunity to complete math and science prerequisites. MRP's (Major Related Programs) advising track to help prepare students for junior year upon transfer. WCHSCR (Washington Council for High School-College Relations) has fall transfer fairs at 30 community and technical colleges. Very intentional in developing paths. College planning days for high school students, exploration days for 8th grade students at 2 and 4-year institutions. All encouraged to review the information. Will be shared with OCHE.

- **College Calendar / Upcoming Events** – HC will utilize SharePoint, working out kinks in the system, preparing to import data back, then go over governance. Jeff will demonstrate at the next CC meeting. Putting information into the calendar is very simple. Ensure appropriate permissions.
 - **OCR Review Update** – The documentation has been sent to the commissioner’s office. Russ – the physical plant is still in process – Matt is working on a solution for fire extinguishers downstairs.
 - **Budget Committee** – Leadership has reviewed. Russ and Daniel will review, then send to campus.
 - **Facilities and Safety Committee** – Matt has not heard back on eyewash stations. Forward to next CC.
 - **Information Technology Committee** – Qualtrics set up. Will set up branding once training is complete. All surveys to go through Mike for consistency of look and feel.
- **Committee Reports**
 - **Budget** – Not meeting yet. Russ working on fiscal year end, TAACCCT purchases, and financial statements.
 - **Diversity** – Diversity posters will be \$16.50 at Staples, will discuss this at first meeting. Reviewing DVD’s to show next school year. Diversity book club initiated, led by Della, partnering with local libraries. Joyce will discuss SGA presentation with the committee. Discussed travel abroad. Looking into China, Mary Lannert is the contact. Joyce will visit with Mary.
 - **Facilities and Safety** – Did not meet.
 - **Information Technology** – Preparing to roll out Office 2013. Library complete. Student Support Center not done yet. New version of Auto CAD (2015). New lab for IDSN (Don 118). Open lab moved from Don 131 into Don 114, still to be wired. New Testing Center in Don 208, still to be wired. HC launching SafeColleges training. New online trainings, HAVEN (sexual assault training) for to new students and new staff and alcohol.edu for any student under the age of 21. Qualtrics and alcohol.edu both use single sign-on, Jeff working on this.
 - **Institutional Advancement** – Nothing to report.
 - **Quality Work Life** – Nothing to report.
 - **Student Life** – Reviewing holidays, will partner with the diversity club on some events. Some suggestions include celebrate poetry, apple day. Suggestion to Mike Cronin about doing Shakespeare.
- **Faculty, Staff, and Student Senate Reports**
 - **Faculty Senate** – Nothing to report.
 - **Staff Senate** – “Stuff the Bus” barbeque on July 30. More information forthcoming.
 - **Student Senate** – Nothing to report.
- **Policies**
 - **600.5 Parking on College Property** – Removed a few items in the policy. Jennifer will forward email from Mary Ann to Summer and Elizabeth. Hangtags returned, should receive the new ones within two weeks. No objections by CC to forward and finalize the policy.
- **Strategic Plan Update**

Review process complete. Ties in Core Themes and the Main Street Montana Project. Mike will have ready for fall convocation. Barb and Summer will to get to print.
- **Fall Convocation Overview**

Draft agenda sent out. Look over and direct additions to leadership or Summer. Final agenda to send out at the end of July. Includes federally mandated training.

- **Fall Academic Schedule and Enrollment**

Denise provided a quick numeric look for open/closed seating, both online and face to face. 28 people on waitlists, 258 seats available in developmental classes, 1382 seats available in 100 level courses (to include Trades), 1900 seats available in the 200 level classes. Full courses are ACTG101, ANTY101, all Biology, all Chemistry, M080, both online M121, two WRIT101 courses, WRIT101 online, Med Term, both human nutrition sections, Astronomy, MS Word, SOCI101 online, 1st year WLDG, 1st year MACH. Tia and Denise will work on open and closed classes, determining if need to add more classes that are closed. WLDG, MACH, and DLS 2nd session are full. Other trades courses are half to ¾ full. Focusing on more widely transferable courses, therefore reducing number of classes offered. Now have 13 transfer articulation agreements in place, others in the works, 10 can be completed without leave Helena. These include:

- BA – Accounting / Carroll
- BA – Business Administration / Carroll
- BA – Computer Info Systems / Carroll
- BAS – with Montana Tech on Helena College Campus
- BS – Business Info Tech with Montana Tech on Helena College Campus and online
- BS – Nursing / Western Governor’s online
- BS – Health Administration online via MSU Billings
- BSW – (Social Work) online via University of Montana
- BS – Criminal Justice online via MSU Northern
- BS – Secondary Ed, Industrial Tech with UM Western at the HC Airport Campus

Need to get the word out to the community. Information on the website, getting on the radio and advertising at high schools. Suggestion for articulation agreement with Bozeman for a Licensed Addiction Counselor.

Currently 2 students enrolled in TAACCCT daytime program; 1 application for evening; 20 potential active students in the database. Waiting on Machining info. Completely unique schedule for our TAACCCT students. Had to redesign the tech math curriculum.

- **Other**

Redoing restrooms on the second floor and basement. Main floor restrooms will be one ones available during this time. Woman’s and men’s restrooms upstairs will be swapped, will have a nursing mother’s room off women’s. May need handicapped spots for construction vehicles.

Deliverables

- Summer chance student representative from Shawn Palmer to Christian Arp.
- Jeff will have a demonstration of College Calendar ready for the next College Council meeting.
- Mike, Barb, and Summer will work to get Strategic Plan update to print.